



Prof. T. J. SAWANT
D.E.E., B.E. (Elec.), MISTE
Founder-Secretary

JAYAWANT SHIKSHAN PRASARAK MANDAL'S
JAYAWANTRAO SAWANT
COLLEGE OF PHARMACY & RESEARCH

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(Approved by PCI & AICTE, New Delhi, DTE, Govt. of Maharashtra, Mumbai, and
Affiliated to Savitribai Phule Pune University, Pune) DTE Code: PH6387



DR V.V. POTNIS
M. Pharm., Ph.D.
Principal

Ref No.: JSCOPR/IC/OO/Rev.EC /02/2019-2020

Date: 03/06/2019

OFFICE ORDER:

Herby the following members are informed that, they have been appointed as members of **Ethics Committee** of Institute. The committee constitution has been revised as on 03/06/2019
The tenure of committee will continue till Tuesday, 31/05/2022.

Constitution of Ethics Committee (EC)

Sr. No.	Member details	Designation
1.	Dr Ms. V. V. Potnis	Chairman
2.	Mr. B. B. Chavan	Member
3.	Ms. S. P. Dhamane	Member
4.	Ms. N. N. Hingane	Member
5.	Ms. A. K. Kolsure	Member Secretary

All the members are instructed to accept the duties as prescribed by CDC and report to the undersigned.

You are further instructed to comply with the norms and schedule of the committee.

Principals



V. V. Potnis
Principal
Jayawantrao Sawant
College of Pharmacy & Research
Hadapsar, Pune - 411 028.

**JSPM'S
JAYAWANTRAO SAWANT COLLEGE OF PHARMACY & RESEARCH**

Ref No: JSPM/JSCOPR/ meeting/ 2021-22

Minutes of Meeting

Date: 10/7/2021

Meeting Type: Faculty meeting - Ethics Committee

Venue and mode: Board room

Chairperson: Dr (Ms) Potnis V.V. (Principal)

Secretary: **Ms. A. K. Kolsure** (Assistant Professor, Pharmacchemistry.)

The Chairperson began the scheduled meeting by first making a roll call and confirmed presence of the members.

- The Chairperson declared the existence of a valid quorum for the meeting.
- The Chairperson declared that the recording of this meeting shall be maintained with the member secretary

Agenda		Resolution		Action taken /person responsible	
Agenda 1. Review of minutes of the previous meeting dated 10/07/2020		The minutes of previous meeting were read by Ms. A. K. Kolsure she also briefed members about compliance with decisions taken at previous meeting.		Responsibility: Ms. A. K. Kolsure	
Agenda 2.	Ethics Policy	The members discussed most common unethical practices in research, exams and enlisted measures for curbing the same. Resolved that , the students would be made to use free downloadable plagiarism detecting software and not more than 10% plagiarism to be allowed for library assignments and not more than 3% for research publications, thesis etc.		Responsibility: All the teachers guiding and supervising project work of BPH and MPH	
Agenda 3. Awareness programmes on ethics in general and related to exam, behaviour and publications in particular		The members Ms. Dharnane informed members that even animal protocols to be scrutinized for ethical treatment to live as well as dead animals. Resolved that , the protocols of <i>in vivo</i> studies to be approved by IAEC at Wagholi Pharmacy college. Resolved that , the dissertation or project work report to include certificate declaring checking of contents for plagiarism .		Responsibility: All the teachers guiding and supervising project work of BPH and MPH	



Vijeta

PRINCIPAL
Jayawantrao Sawant
College Of Pharmacy & Research
Hadapsar, Pune-411 028

**JSPM'S
JAYAWANTRAO SAWANT COLLEGE OF PHARMACY & RESEARCH**

Ref No: JSPM/JSCOPR/ meeting/ 2021-22

Minutes of Meeting

Date: 10/04/2022

Meeting Type: Faculty meeting - Ethics Committee

Venue and mode: Board room

Chairperson: Dr (Ms) Potnis V.V. (Principal)

Secretary: Ms. A. K. Kolsure (Assistant Professor, Pharmacchemistry.)

The Chairperson began the scheduled meeting by first making a roll call and confirmed presence of the members.

- o The Chairperson declared the existence of a valid quorum for the meeting.
- o The Chairperson declared that the recording of this meeting shall be maintained with the member secretary

Agenda	Resolution	Action taken /person responsible
Agenda 1. Review of minutes of the previous meeting dated 10/07/2021	The minutes of previous meeting were read by Ms. A. K. Kolsure she also briefed members about compliance with decisions taken at previous meeting.	Responsibility: Ms. A. K. Kolsure
Agenda 2. Ethics Policy dissemination of rules, prevention of malpractices in exams, research and publications	The members discussed the action taken report for last term. Madam Kolsure made suggestion to address ethical practices during induction programme every year. Resolved that, the Exam Coordinator, Research coordinator and Student Development Officer would address the students at induction programme regarding ethical practices and controlling mechanisms in the college	Responsibility: All the teachers guiding and supervising assignments, project work of BPH and MPH
Agenda 3. Awareness programmes on ethics in general and related to exam, behaviour and publications in particular	The members also suggested to have additional CCTV cameras for monitoring students during regular classes, exams. Resolved that, the number of cameras and their configuration would be upgraded in consultation with the campus management. Resolved that, lectures from eminent personalities to be conducted to impart sense ethical behavior and its benefits.	Responsibility: All the teachers guiding and supervising project work of BPH and MPH



Handwritten signature

PRINCIPAL
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